

MED

(2007 - 2013)



Application Form

Capitalization projects 2012

Priority-Objective 3-1

Axe 3: Improvement of mobility and of territorial accessibility

Objective 3.1: Improvement of maritime accessibility and of transit capacities through multimodality and intermodality

OPTIMIZEMED

OPTIMIZING AND PROFITING BEST PRACTICES IN THE MED AREA ON FOREIGN TRADE, INTERMODAL
TRANSPORT AND MARITIME SAFETY

Submitted version

STC Programme MED

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1. Information for the drafting of the application

Welcome to the Presage CTE tool for the MED programme.

Please provide the information only for the active titles (for the preproposal) .

Please read first the instructions under the 'help' before filling in the boxes.

You can fill in this application in several phases, save your work, and print a PDF version at any moment.

The final printed and signed version must be identical with your final validated version in this monitoring tool.

2. Official Stamps

I hereby certify that the information stated in this application is to the best of my knowledge accurate and true.

Signature :
Name (Capital Letters):
Function :
Date:

Official Stamp

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- I - IDENTIFICATION OF THE PROJECT

1. Identification of the project

Identification

Title	Acronym	Program reference
OPTIMIZING AND PROFITING BEST PRACTICES IN THE MED AREA ON FOREIGN TRADE, INTERMODAL TRANSPORT AND MARITIME SAFETY	OPTIMIZEMED	ICAP-MED12-26

Length of project

Project implementation starting date	Project implementation end date
2013-07-01	2014-12-31

Short description

The main objective of OPTIMIZEMED is to share the results of projects developed in different European operational programs, in order to integrate new strategic initiatives on the current policy frameworks, through the realization of a multisystem site based on the tools, good practices and pilot actions of 7 projects developed under MED programme. This multisystem site will be accessible for wide variety of public and private stakeholders.

2. Brief description of the project

The project aims to share the experiences and results gained through the implementation of key MED projects and other European operational programs, and spread them in order to identify new strategic initiatives and to integrate these on the current policy frameworks at different levels. The idea focuses on the realization (WP3) of a multisystem site accessible for wide variety of public and private stakeholders, based on the results of 7 MED projects that developed tools, good practices and pilot actions aiming to improve supply chain applications, increase economic and port activities state and prospective knowledge and optimize maritime risk prevention. Through this multisystem site, the project will present (WP2) and capitalise the key outputs developed under MED programme to a large cluster of key European stakeholders aiming to support the best practice and tools integration into the right policy frameworks at different governance levels.

- II - PRESENTATION OF THE PROJECT

1. Theme of the project

	What is the main thematic of the project?	Which other thematic will be tackled by the project?
Themes	Transport connections (Closer MED)	Knowledge and Technologies (Smarter MED) Risk (Greener MED) Logistics (Closer MED) Governance (Closer MED)

Short text definition of the thematic of the project :

OPTIMIZEMED is an ambitious project tackling most of the thematic areas dealt in the capitalization call; the project aims to unlock opportunities for the development of a “closer”, “smarter” and “greener” MED territorial governance. Having as a principal target to introduce innovative schemes in daily operation of key actors and players in transport & supply chain, OPTIMIZEMED seeks to give rise to a “virtuous cycle” in MED basin’s dynamic through the development of a web-based platform with dedicated services and tools for improving SC operations, increase economic and port activities state and prospective knowledge and optimize maritime risk prevention.

A strong capitalization strategy will be followed to achieve an awareness rising of the benefits derived from the different services and tools of the OPTIMIZEMED e-platform exploitation, to a variety of interested parties and key policy makers from national, regional and European level.

2. Spatial definition of the project

Which is (are) the targeted area(s)?

Question	YES	NO
Local and/or regional	X	
MED	X	
Europe	X	

Text describing the spacial definition of the project :

Having as reference the Mediterranean Basin, the core area of OP-MED, OPTIMIZEMED MED is expected to become an umbrella type project with direct and indirect benefits in regional, national and European level.

In total 11 partners from 10 different Mediterranean Regions located within 5 Med countries participate to this research effort which aims to add value to the results and outputs developed within 7 MED projects, by disseminating them and also by consolidating them into an all-embracing platform that includes in a unique e-space major tools, databases, studies, analysis and best practices developed in the different projects.

The individual actors and stakeholders of the 10 different Med Regions (varying from transport operators/ freight forwarders

to ports, regional decision making bodies but also key trade partners and local production representatives) are expected to gain direct benefits from the improved information and services provided by OPTIMIZEMED that will facilitate their activities in different levels (operational, managerial, policy making etc).

Further to the individual Regions and Countries, that are expected to benefit from the project, the whole Mediterranean area is expected to reap benefits from the results and outputs of OPTIMIZEMED project.

Strengthening MED ports (namely the southern gateways of Europe) competitiveness, adopting more sustainable transportation standards by promoting intermodal and maritime transport that are environmental friendlier and investing in maritime risk prevention are all issues that do not affect only local and regional actors but are also extended at European level.

Bridging the gap of the currently fragmented information, as regards MED territory, on the fields of trade and transport through the development of a unique and easy to use platform offering a holistic view of potential opportunities and threats, the facilitation of daily operations of interested in exporting activities parties, the strengthening of MED Ports operations and the limitation of maritime risks are issues that go beyond local interest. They foster and encourage a more coherent confrontation of global flows attracted by European continent; the improvement of Med basin's dynamic can bring new perspectives in terms of a more balanced cargo distribution inside Europe that can contribute in its economic congruity. Liaison and experience/ best practice exchange between OPTIMIZEMED and other European projects is expected to further increase the project outputs "radius" to additional to the Mediterranean European Areas (eg South East, Central Europe, etc).

3. Operational definition of the project

3.1 Aim of the project

The main aim of the project is to share experiences and results of MED projects and other European operational programs as good practices, pilot actions and tools with similar objectives and spread them in order to identify new strategic initiatives and to integrate these on the current policy frameworks at different levels.

The idea is to join the skills of these different outputs by thematic trying to enrich the capitalization of the result, involving the different agents that have to profit it:

- 1)Improving the supply chain by using innovative IT tools: transferring and sharing on experiences and results of projects developed in the Transport Med and similar and allowing shippers participate more actively in the modal split choice by using those IT;
- 2)Increasing economic & port activities state and prospective knowledge: transferring the Med Experience in performing databases and the design of indicators for port management in order to develop a Ports Observatory and contributing to overcome the existing limits on maritime info-structures and interoperability between information systems;
- 3)Optimizing maritime risk prevention & safety tools: studying how to integrate the results in the current policy frameworks taking into account the new measures on maritime safety Erika IV, identifying new strategies initiatives in the fields of environmental control and safety in ports and developing a maritime observatory on safety and security related aspects.

3.2 Outputs, results to be capitalized, objectives of the project, results, assessment of successfulness, and type of activities

	Outputs (list the concrete productions and provide a copy or link to access them with your application)	Results to be capitalized	Objectives of the project	Results	Assessment of successfulness	Type of activities
1	BACKGROUNDS GIS tool. www.backgrounds-project.eu www.backgrounds.imet.gr	GIS tool which allows modeling of different routes for freight transport among different origins and destinations in the European continent. Macro corridors concept includes also maritime transportation planning. Database of foreign trade and port activities of the involved regions	Improving the supply chain by using innovative IT tools allowing shippers participate more actively in the modal split choice. Increasing economic and port activities supporting the development of a ports observatory.	Enlarged territorial /sectorial impact of tools	Number of GIS tool users; Number of additional cases included in the tool (ports, Catchments Areas)	Promoting tools through focused training seminars and technical workshops to key stakeholders
2	TRANSit tool www.transit-med.com	GIS tool which allows modeling of different routes for freight transport among different origins and destinations in the European continent, relating to modal split, cargo type, costs and emissions.	Improving the supply chain by using innovative IT tools allowing shippers participate more actively in the modal split choice.	Enlarged territorial /sectorial impact of tools;	Number of tool users	Promoting tools through focused training seminars and technical workshops to key stakeholders
3	PORTA database www.porta-project.eu	Database of industrial activities, economic issues and port activities related to the involved regions. Set of indicators	Increasing economic and port activities supporting the development of a ports observatory.	Improved data diffusion (stakeholder)/ potential of extension (additional data feeding) additional	Number of users; number of updates (years), indicators	Data Diffusion and communication activities in connection with stakeholders networks in the partners regions and beyond
4	TERCONMED database (MED container terminals and SSS lines) www.terconmed.eu	Database related to container terminal activities of different ports of the involved regions Database SSS lines linking the concerned ports	Increasing economic and port activities supporting the development of a ports observatory.	Improved data diffusion (stakeholder)/ potential of extension (additional data feeding) additional	Number of users; Number of additional ports included in the database	Data Diffusion and communication activities in connection with stakeholders networks in the partners regions and beyond

5	SECURMED + database of maritime accidents and waste management legislation www.securmedplus.eu	Database of maritime accidents and maritime law regarding the management of waste from ships . Summary of legislation analysis on monitoring of ships and refuge places	Optimising maritime risk prevention and safety tools developing a maritime observatory on safety and security related aspects.	Improved data diffusion (stakeholder)/ potential of extension (additional data feeding) additional	Number of users; Number of updates	Data Diffusion and communication activities in connection with stakeholders networks in the partners regions and beyond
6	MEMO monitoring tool www.memo-med.net	Network of vessels monitoring systems in areas close to ports	Optimising maritime risk prevention and safety tools developing a maritime observatory on safety and security related aspects.	Enlarged territorial /sectorial impact of tools;	Number of users; Number of additional VMS including in the tool	Promoting the maritime observatory and tools through focused training seminars and technical workshops to key stakeholders Liaison with similar EU initiatives (eg project PPRISM)
7	LOSAMEDCHEM chemical transport accidents database www.losamedchem.eu	Feasibility Studies for improving chemical and dangerous goods transportation	Optimising maritime risk prevention and safety tools developing a maritime observatory on safety and security related aspects.	Improved data diffusion (stakeholder)/ potential of extension (additional data feeding) additional	Number and quality (representative level) of policy makers and decision makers (public and private managers);	Data Diffusion and communication activities in connection with stakeholders networks in the partners regions and beyond

Description

OPTIMIZEMED project seeks to capitalize results obtained using tools developed in other projects such as GIS, which allows modeling routes for freight transport between different parts of the European continent (BACKGROUNDS, TRANSit), databases containing information of industrial, economic and port activities of the involved regions (PORTA, TERCONMED, SECURMEDPLUS, LOSAMEDCHEM) or vessel monitoring systems (MEMO). Its objective is to develop synergies between these tools in order to enlarge territorial and sectorial impact when possible. In addition, the project aims to develop a ports observatory at European level providing information and performance indicators, activities and developments, to establish a Logistic Cluster composed by project partners and stakeholders of the supply chain to manage the results capitalization and their sustainability and to create a multisystem site allowing access to the main results of the Med Programme involved projects. The assessment of the successfulness of the project may be done analyzing the increase in the number of tools users, data included and stakeholders involved. To achieve this objective, it is proposed to promote those tools through focused training seminars and technical workshops to key stakeholders, diffuse data and carry out communication activities in connection with stakeholder's networks in the partners regions and beyond.

3.3 Test of consistency between the objectives, the activities/actions and results

	WHAT IS/ARE THE OBJECTIVES OF THE PROJECT? (list the objective in a SMART way taking into account the need to assess their achievement)	SPECIFY HOW THE ACHIEVEMENT OF THE OBJECTIVES WILL BE ASSESSED, WHAT WILL BE THE RESULTS? (describe effect or impact of the project in a tangible way)	WHAT WILL BE THE OUTPUTS OF THE PROJECT?	HOW WILL THE OUTPUTS BE COMPLETED, THROUGH WHICH ACTIONS/ACTIVITIES? (Define a title for the main actions and activities to be developed)	Validation of the lead partner
1	To present the tools that have been developed in MED projects to a number of companies and public organizations greater than what it has been obtained in each one of the projects.	This objective is specially focused on the number of companies and public authorities that could received information about the results of MED projects. More companies and public authorities will be informed, more of them will use MED IT tools and more our objective will be reached.	- Leaflet - Articles - Press releases - Newsletters - Web site - EU brochure	- Elaboration of leaflets, brochures and newsletters - Elaboration of Cd's and videos - Publication of articles and newspapers	Validated

2	To be able that the organizations that have been interested, accede to the tools and they know directly, deciding to use them in some of its activities.	After to show to companies and public authorities the tools, we expect that some of the tools attract them. From this point, they need more information about the functioning of the IT tools. They need some instructions about the use of the tools in which they are interested, without spending time in the other ones.	- National workshops - Publication with multimedia CD rom - Optimized platform - Optimized handbook	- Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No1: "Improving the supply chain by using innovative IT tools". During those events a training session of the use and main benefits of the OPTIMIZEMED platform will take place - Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No2 : "Increasing economic & Port Activities state and prospective knowledge" During those events a training session of the use of OPTIMIZEMED platform and observatory will take place - Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No3: "Optimizing maritime risk prevention & safety tools" During those events a training session of the OPTIMIZEMED platform will take place	Validated
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3	"To present the work made in MED area to supranational institutions so that it can be taken advantage of it in other areas and be improved with which in other areas is making. "	The work done in the project could be interesting to different organisms that work also in this items. We are going to contact with them in order to invite them to know what has been done in MED area and interchange with them information related.	- Final conference - Optimized policy recommendations - Report on implications and further enhancements	- Creation of an e-platform including all results and tools to capitalize - Capitalisation of OPTIMIZEMED platform (tools, databases, observatory, best practices) to other initiatives - EU-level Project results capitalisation. This activity includes the organisation of a large EU Conference for capitalising the Project outputs (distribution of the OPTIMIZEMED Handbook, presentation and open training sessions to OPTIMIZEMED platform etc)	Validated
4	"To maintain in operation the results of this project beyond the conclusion of himself. "	FEPORIS, as leader of the proposal, is committed to maintain the platform that will be created and to maintain the contact with the partners and actors who can be contributing updates, either from the technical point of view to the tools, or from the point of view of data. In addition they are going away to start up some strategies that allows maintain the contact in the future and thus the interest by the developed platform and works.	- Logistics Cluster - Promotion cluster of maritime security in the Mediterranean	- Establishment of a "Logistics Cluster" composed by project partners and stakeholders of the supply chain to manage the results capitalization and their sustainability - Creation of a stable and enduring promotion cluster of maritime security in the Mediterranean	Validated

4. Summary of the project

Some projects have developed good practices, pilot actions and tools with similar objectives but at the end of the project, all of them disappear into obscurity. The idea is to join the skills of these different outputs by thematic trying to enrich the capitalization of the result, involving the different agents that have to profit it:

- IMPROVING THE SUPPLY CHAIN BY USING INNOVATIVE IT TOOLS. Promoting the intermodality in the logistics and transport chain to reduce external costs is one of the main axes of European policy related to transport. A lot of projects of Med and similar programs have been developed in this field as BACKGROUNDS, TRANSit

- INCREASING ECONOMIC & PORT ACTIVITIES STATE AND PROSPECTIVE KNOWLEDGE. The European Commission have stated a particular challenge for a better application of an European port policy, focused on current practice in collecting and interpreting ports data, restricting the ability to monitor the evolution, developments and needs of the EU port system. In this context, under the Med Programme, several projects have produced tools, databases and sets of indicators addressing the mentioned categories (TERCONMED, SECURMED, MEMO)

- OPTIMIZING MARITIME RISK PREVENTION & SAFETY TOOLS. Maritime risk prevention and maritime safety is a priority at European level, having been included in most of European programs, and even having been the subject of a call for strategic projects in the MED program (SECURMED PLUS, MEMO, LOSAMEDCHEM)

Among the results of the project will be a platform allowing direct access to all of them and a campaign of capitalization close the European Institutions, territorial stakeholders, economic actors, transport companies and other potential users. In order to do this efficiently is important to include some partners that have participated in the development of these tools, other that can manage the capitalization of the resulting outputs and some others that have the experience implementing them.

5. Added value of the project

Through the creation of synergies among partners&tools from previous MED projects having as focal points intermodal sea based transport promotion and the development of a sustainable growth model for MED area, OPTIMIZEMED adds value to the achieved results by strongly capitalizing major outcomes, best practices&tools from previous projects to a wide variety of stakeholders with a view to retrieve them from obscurity&integrate them in policy making. In accordance to Lisbon's&Goteborg's strategies on strengthening territorial competitiveness &sustainability and in line with EU directions towards the creation of an innovative and competitive environment it adds knowledge and value in 3 core areas: a) Exploiting IT for improving supply chain operations (capitalizing GIS tools for optimum route selection-BACKGROUNDS&TRANSIT), b) Increasing economic&Port activities prosperity& knowledge through data provision-ports' activities, accidents, vessel monitoring, trade relations (BACKGROUNDS,TERCONMED,SECURMED+,MEMO,PORTA). Optimizing risk prevention through data provision, monitoring systems&studies(SECURMED+ MEMO,LOSAMEDCHEM). Direct effects to end users: policy makers: improved decision making through better knowledge on regional transport parameters/criticalities; Port Authorities: benefits from being informed on best practices, port performance parameters evaluation, improved visibility etc; transport operators, producers: access to fragmented info supporting daily operations planning.

6. Mainstreaming and sustainability capacity of the project

One of the main objectives of OPTIMIZEMED project is the ability to influence and participate in future policy-making in the field of maritime transport in the Med area. This would ensure the incorporation of its results in the definition of strategies to design. This will be presented to the different stakeholders involved in developing them by holding five national events (one by each participating country) and a European level conference including the presence of representatives of the decision-making bodies

With regard to the sustainability of the project, it will be ensured by developing an e-platform by a technical group composed of project partners, including all results and tools to capitalize. This group will be expanded progressively including other organizations interested in the Mediterranean area, and even from other European areas. This partnership will be voluntary, and funding will be based on the contributions made by those who adhere.

7. Environmental incidences of the project

OPTIMIZEMED aims at driving development in Med Ports that are currently considered to be riddled with inefficiencies & subsequently focus on promoting maritime & multimodal ways of cargo transportation which comprise the most efficient transport choice in terms of both internal (real cost) and external (eg environment) cost. The promotion of multimodal sea based transport through different services proposed by previous MED projects (eg BACKGROUNDS, TRANSIT etc), the optimization of maritime risk prevention leading to improved safety and reduced environmental incidents (promoted within SECUREMED+, LOSAMEDCHEM etc) as well as the promotion of improved port operations leading to reduced environmental impacts (addressed within TERCONMED, SECUREMED+ etc) are some of the OPTIMIZEMED platform services directly or indirectly related to improved environmental performance of transportation within the Mediterranean area in line with the EU targets on reduction of environmental impacts of transport.

- III - ORGANISATION AND COMPETENCES OF THE PARTNERSHIP

1. Identification of the partnership

1.1 Partner list

FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region

Country	Eligibility Zone	Administrative code	Area	Legal type
SPAIN	Med Partner	G-96758230	Comunidad Valenciana	Other body (no profit organisation, association ...)

Name	Type
CERDÁ VICENTE	Lead Partner
PALOMO PABLO	Project Coordinator

Centre of Research and Technology Hellas/Hellenic Institute of Transport

Country	Eligibility Zone	Administrative code	Area	Legal type
GREECE	Med Partner	EL099785242	Kentriki Makedonia	Other body (no profit organisation, association ...)

Name	Type
Aifadopoulos Georgia	Local coordinator
Dr. Konstandopoulos Athanasios	Legal Representative

University of the Aegean – Research Unit

Country	Eligibility Zone	Administrative code	Area	Legal type
GREECE	Med Partner	EL 090264862	Voreio Aigaio	Public Corporation

Name	Type
Minis Ioannis	Local coordinator
Dimitracopoulou Angelique	Legal Representative

Council of Chambers of Commerce, Industry and Navigation of the Valencia Region

Country	Eligibility Zone	Administrative code	Area	Legal type
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SPAIN	Med Partner	Q96500261	Comunidad Valenciana	Public Corporation
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Name	Type
BENITO MULET ANA	Local coordinator
MORATA ESTRAGUÉS JOSÉ VICENTE	Legal Representative

REGIONAL DEVELOPMENT CENTRE KOPER

Country	Eligibility Zone	Administrative code	Area	Legal type
SLOVENIA	Med Partner	SI28049705	Slovenija	Other body (no profit organisation, association ...)

Name	Type
Zilic Tadej	Local coordinator
Nemarnik Giuliano	Legal Representative

Province of Novara

Country	Eligibility Zone	Administrative code	Area	Legal type
ITALY	Med Partner	80026850034	Piemonte	Other Local Authority

Name	Type
Brustia Silvano	Local coordinator
Casarotti Tiziana	Legal Representative

Chamber of Commerce & Industry of Marseille Provence

Country	Eligibility Zone	Administrative code	Area	Legal type
FRANCE	Med Partner	SIRET 1813000210001 9	Provence-Alpes -Côte d'Azur	Public Corporation

Name	Type
HAAGENSEN CHARLES	Local coordinator
BETBEDE JACQUES	Legal Representative

Piraeus Port Authority SA

Country	Eligibility Zone	Administrative code	Area	Legal type
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GREECE	Med Partner	090010223	Attiki	Public Corporation
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Name	Type
Spyrou Dimitris	Local coordinator
Petroulis Panayiotis	Legal Representative

Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building

Country	Eligibility Zone	Administrative code	Area	Legal type
ITALY	Med Partner	00849050109	Liguria	Region

Name	Type
Roncallo Carla	Local coordinator
Poggi Giovanni Battista	Legal Representative

Port Authority of Catania

Country	Eligibility Zone	Administrative code	Area	Legal type
ITALY	Med Partner	93057770872	Sicilia	Public Corporation

Name	Type
LENTINI RICCARDO	Local coordinator
AIELLO COSIMO	Legal Representative

PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.

Country	Eligibility Zone	Administrative code	Area	Legal type
SLOVENIA	Med Partner	SI34722645	Slovenija	Other body (no profit organisation, association ...)

Name	Type
Kranjec Primož	Local coordinator
Verlič Peter	Legal Representative

1.2 Identification of the partners

Name of partner	Geographic origin	Public	Private
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	Country	Area	State Body	Region	Other Local Authority	Public Corporation	Other body (no profit organisation, association ...)	Economic Operator	No profit organisation, association ...
FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	SPAIN	Comunidad Valenciana					X		
Centre of Research and Technology Hellas/Hellenic Institute of Transport	GREECE	Kentriki Makedonia					X		
University of the Aegean – Research Unit	GREECE	Voreio Aigaio				X			
Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	SPAIN	Comunidad Valenciana				X			
REGIONAL DEVELOPMENT CENTRE KOPER	SLOVENIA	Slovenija					X		
Province of Novara	ITALY	Piemonte			X				
Chamber of Commerce & Industry of Marseille Provence	FRANCE	Provence-Alpes -Côte d'Azur				X			
Piraeus Port Authority SA	GREECE	Attiki				X			
Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	ITALY	Liguria		X					
Port Authority of Catania	ITALY	Sicilia				X			
PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana I.l.c.	SLOVENIA	Slovenija					X		

1.3 Participation to other projects financed by structural funds

Name of partner	Participation to an Interreg III programme	Other Community cooperation programme	Other projects financed by structural funds

FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	X - FEPORIS has participated in several Interreg III projects: GESINPORTS, SECUR MED, AEM MED	X - FEPORIS has participated in several MED projects like : TERCONMED, BACKGROUNDS, TRANSIT, SECUR MED PLUS, MEMO, PORTA, MAREMED, LOSAMEDCHEM, SEA TO LAND; in the ENPI_MED project CUSTOM-MED; and in the SUDOIE project PIRENE IV	X - FEPORIS has participated in the LEONARDO program in projects like SEATRANING and OPTIMUS. We have also experience in LIFE+ Programme working with Port Authority of Valencia.
Centre of Research and Technology Hellas/Hellenic Institute of Transport	X - FREEMED, GILDANET and IMONODE, REVITA (CADSES), CITYPORTS, MULTIGATE, PROOHF, SECUR MED (subcontractor)	X - FP7 - FREILOT, COFRET, MARPOS (coordinator), STRAIGHTSOL, CLOSER, E-FREIGHT, VIAJEO, KOMODA, SmartCM, ENABLE, HERMES FP6 - PROMIT, FREIGHTWISE, LIMES BACKGROUNDS (MED programme)	X - GIFTS (IST) and ARISTEIA, INTELLECT, HIT Portal, AKMON
University of the Aegean – Research Unit	X - iPORTS, HERODOT, TotaCORI, NETWET3, MESST, EUREKA, EAST MED-NET	X - TRANSit, SMILIES, BudMET3, TOSCA,	X - SAGITTARIUS, GIFT
Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	X - INNOCOMMERCE, CIUMED, ATI, TOCEMA	X - CAESAR, SEIMED, SME4E	X - Collaborate with regional government in implementation of ERDF, acting as management authority developing innovative actions to foster innovation and entrepreneurship for SMEs, in framework of axe 2.09.5 of Operational Programme 2007-2013 Vlc Region
REGIONAL DEVELOPMENT CENTRE KOPER	X - INTERREG IIIA SLO-IT: THEMATIC PATHS, MAPSHARING INTERREG IIIA SLO-HU-CRO: SLOHRA ZONET INTERREG IIIB CADSES: PLANCOAST, RIVERSHIELD, EMBRACE II, POLY.DEV INTERREG IIIB ALP SPACE: WOMEN ALP-NET INTERREG IIIC SOUTH: GESINPORTS	X - ITALIA-SLOVENIA 2007-2013: INTER BIKE; ICON MED PROGRAMME: MEDOSSIC, SECUR MED PLUS, TERCONMED ALPINE SPACE: INNOCITÉ INTERREG IVC: SUSTAIN IPA ADRIATIC: SHAPE, SEA-R LEONARDO DA VINCI: OPTIMUS, EUROESTIBA Programme LEADER: LAG Istra	X - BON COURAGE, ACCESS, REGIONAL SCHOLAR SHIP SCHEME management – ESF, EUROPE DIRECT, CAMP SLOVENIJA
Province of Novara	X - Interreg MEDOCC "Terre d'Acqua"	X - Interreg 4B: - Central Europe, projects "YURA" and "Chemlog T&T" - MED, project "LOSAMEDCHEM" Interreg 4A Italy Switzerland, project "Intrecci sull'acqua" Interreg 4C "ChemClust"	

Chamber of Commerce & Industry of Marseille Provence	X - Interreg III MEDOCC STEP, PAMELA.GO NETWORK, AEM-MED, KNOLEUM, IDEAMED (CCIMP Lead Partner)	X - MED – 1st Call INS-MED (CCIMP Lead Partner), MACC BAM, SECURMED+, SHIFT, MEMO MED – 2nd Call IP SMES, HIDDEN, PORTA, SCORE, RESPONSIBLE MED, IRH-MED, TEMA, 2INS CLUSTERS, KNOW IN TARGET INTERREG IV-C EVITA	X - BASE (ESF art6) I-MIND (ESF) Entrepreneuriat au Féminin (EQUAL) ERDF : Performance PME Anticipation, Performance PMETIC, Plato Développement Durable
Piraeus Port Authority SA	X - -	X - TRANSLOGNET, MED (MEMO, TERCONMED, CLIMEPORT, PORTA, SEATOLAND), ENPI-CBCMED (CUSTOMMED) SEE-MARINER (SOUTHEAST), MoS4MoS (TEN-T), SUPPORT (FP4)	X - NTMM, MarNet, INTERPORT, BOPCom, POSEIDON, EUROBORDER, EUROSOCPE, Drive II/ SCOPE
Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	X - PORT NET MED PLUS, Interreg IIIB, Medocc; REPORTS MEDOCC, Interreg IIIB, Medocc; SECUR MED, Interreg IIIB, Medocc; ACCESSIBILITA' E INTERMODALITA', Interreg IIIB, Medocc; ARCOMED, Interreg IIIB, Medocc; GESINPORT, InterregIIC; LIRICA Interreg IIIA.	X - Liguria Region has participated in several MED projects like: 1. TERCONMED, 2. BACKGROUNDS, 3. SECUR MED PLUS, as lead partner, and 4. MEMO, MED Programme 2007-2013	X - MoS24, TEN-T Multi-Annual Work Programme 2007-2013; TIGER and TIGER DEMO – VII Framework Programme 2007-2013; SECTRAM - ALCOTRA Programme 2007-2013.
Port Authority of Catania	X - ITALIA-MALTA Interreg IIIA: Lead Partner in CAVALGO - Improving sea transport between Catania and Valletta. MedOcc Interreg IIIB: Subcontractor in SECURMED - Maritime safety. Subcontractor in CAPITAL BLEU - Maritime tourism.	X - PO MED 2007-13 Project partner in PORTA – transport and city planning for the accessibility of urban ports Subcontractor in SECURMED-PLUS – Port and Maritime safety PO Italia Malta 2007-13 Project partner in PORT-PVEV – Environment and Green Energy	X - Several public works and interventions in the port of Catania were funded by “POR Sicilia 2000-06”, “PO FESR Sicilia 2007-13”, “PON Reti e Mobilità”.

PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana I.I.c.	X - TRANSit EC Initiative INTERREG III A Italy-Slovenia 2000-2006, New Railway line Trieste-Divača, 2008 Interreg IIIA Programm Study of regional development of triangle Austria-Slovenia-Hungary (RISO, Fehring, Avstrija), 2006 REDECON ECO4LOG IMONODE	X - ELAN-CIVITAS Mobilising citizens for vital cities – Ljubljana-Gent-Zagreb-Brno-Port o (7 FP EU) F-MAN Rail Car Asset Management (5 FP EU; The IST Programme), 2004.	X - START COST 340 TRANSIT REZIPE TranSAFE-Alp MEDNET ADB Multiplatform GIFT Transcontinental Transition Terminal (approved under condition) ACROSSEE
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2. Partnership competences

	WHO	TECHNICAL/OPERATIONAL justification compared to the listed elements to be capitalized	INSTITUTIONAL justification compared to the listed elements to be capitalized	OTHER STRATEGIC justification compared to the listed elements to be capitalized
1	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	Feporis has participated as leader of two projects (PORTA, TERCONMED) and as partner in BACKGROUNDS, LOSAMEDCHEM, SECURMED+, MEMO, TRANSIT collaborating in the development of different technical project actions		
2	Centre of Research and Technology Hellas/Hellenic Institute of Transport	The Center of Research and Technology Hellas has participated as partner in BACKGROUNDS and SECURMED+ projects collaborating in the development of different technical project actions		
3	University of the Aegean – Research Unit	The University of the Aegean has participated as partner in TRANSit project collaborating in the development of different technical project actions		
4	Council of Chambers of Commerce, Industry and Navigation of the Valencia Region		The Council of Chambers of Commerce, Industry and Navigation of the Valencian Region acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results.	

5	REGIONAL DEVELOPMENT CENTRE KOPER		The Regional Development Centre Koper acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results. In addition they have participated as partner in BACKGROUNDS and SECURMED projects collaborating in the development of different technical project actions.	
6	Province of Novara		The Province of Novara acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results. In addition they have participated as leader in LOSAMEDCHEM project with the elaboration of the Chemical Transport Accidents Database.	
7	Chamber of Commerce & Industry of Marseille Provence		The Chamber of Commerce and Industry of Marseille Provence acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results.	
8	Piraeus Port Authority SA		The Piraeus Port Authority SA acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results. In addition they have participated as partner in PORTA, MEMO and TERCONMED projects collaborating in the development of different technical project actions.	

9	Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building		The Department of Regional Programs, Ports, Transports, Public Works and Building of the Liguria Region acts as liaison between business world and project partners providing their network of contacts for the dissemination of capitalization results. In addition they have participated as leader in SECURMED PLUS project and as partner in BACKGROUNDS, TERCONMED and MEMO projects collaborating in the development of different technical project actions.	
10	Port Authority of Catania		The Port Authority of Catania has collaborated with the Sicilian Region in the leadership of BACKGROUNDS project and participated as partner in PORTA and SERCURMED PLUS projects.	
11	PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana I.I.c.	The Prometni Institut Ljubljana has participated as partner in TRANSit project collaborating in the development of different technical project actions		

3. Transnational added value of the project

Many of regions in the MED area have the same problems in the field of transport, mainly related to road congestion and low levels of intermodality. Moreover, safety and risk prevention in maritime navigation in the Mediterranean Sea is of great significance because of its closed basin nature. For this reason, it is absolutely necessary transnational collaboration for the development of projects and policies aimed at solving the indicated problems.

Specifically, the success in consecution of this project can only be achieved through a joint effort of all partners involved, from different nations. These goals are directly related to strengthening territorial cohesion between the regions, through the transfer of know-how and best practices, thereby increasing the innovation capacity of stakeholders involved in the transport sector and, in particular, in future policy development aimed at optimizing the transport chain, port activity and safety in the maritime filed.

This transnational cooperation has been used both in the development of the project idea and in defining the activities to develop. That is why, so that all partners will be involved in all of them with the aim of developing a common strategy and avoiding isolated actions for each region.

- IV - ACTION PLAN, MANAGEMENT, EVALUATION and DELIVERABLES OF THE PROJET**1. Working plan / Action plan of the project**

Component	Phase	Start date	End date	Description	Geographical phases localisation	Coordinating partner	Participating partners	Deliverables	Amount
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Work package 0: preparation costs only	Proposal elaboration and partnership construction	2012-09-01	2012-10-31	Analysis of MED programme documents, proposal elaboration, discussion with partners. Participation to Launch conference of Med program call, contacts with MED Secretariat, discussion with partners, preliminary conference. Last revision, test translation and insertion of the project in the electronic form of MED program's web site, collecting documents, sending the paper version by mail. Elaboration of the definitive project as well as the partnership agreement. Collection of all the requested documents from the partners. Submission of the final application in electronic, scanned e-mail, sent via internet, and paper versions, sent by post.	Valencia / València	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region		1 Project draft	0.00 €
								Sub total	0.00 €

Work package 1: Administrative and financial management of the project / coordination of the partnership	1.1 Start Up and Steering Committee meetings	2013-07-01	2014-12-31	The Steering Committee will be formed by representatives of every partner and by the Project Director. It will be constituted in the startup project meeting. It will meet every four months in different locations of the project partnership to check and discuss the implementation of the action and expenditure plans and to approve the reports. The SC gives strategic directions for the project and supervises the activities. Conceptual and organizational coordination of the project progress, the implementation of the work plan and the finances will take place in its meetings. When needed some experts will be invited the SC meetings to give information about the technical or scientific element necessary for the discussion on specific topics.	Valencia / València	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -	5 Meeting Reports	147,122.00 €
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	1.2 Auditing, activity and financial reports	2013-07-01	2014-12-31	Through the Project Director, the leader will steer the reporting activity about the action implementation. The LP will steer the work of every partner to collect expense documentation and fill in financial reports. Each partner will complete its regional progress report both for activities and expenses. These contributions will be collected by the LP to write the overall project progress report to be sent to the JTS. Each partner will engage an auditor on the basis of the rules established by the competent European and national Authorities. Auditors will carry out an expense audit every six months.	Valencia / València - The foreseen activities will be carried on in all the territories involved in the project.	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -	3 Auditing, activity and financial reports - 6 Monitoring and Evaluation interim report	140,455.00 €
								Sub total	287,577.00 €

Work package 2: Information, awarness raising and capitalisation	2.1 Capitalization strategy	2013-07-01	2013-10-31	The most important output of Phase 2.1 is the capitalization strategy that will define the focused capitalization and dissemination actions and issues to be strongly promoted by the project. Project's platform, offering various services each one handling a different area (IMPROVING SUPPLY CHAIN BY USING INNOVATIVE IT TOOLS, INCREASING ECONOMIC&PORT ACTIVITIES STATE AND PROSPECTIVE KNOWLEDGE, OPTIMIZING MARITIME RISK PREVENTION&SAFETY TOOLS) is estimated to facilitate daily operations of a grand variety of players. The Phase deals with the mapping of target groups that can benefit from the different project's results and services.	Genova -	Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -	1 Capitalization Strategy Report	63,396.00 €
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	2.2 Dissemination material	2013-07-01	2014-12-31	All partners will contribute to dissemination activities. Leaflets, newsletters, brochures, articles, press releases, videos and CDs will be produced and disseminated during project's life. Port Catania will coordinate all the actions and will realise the leaflet. The newsletter will be coordinated also by Port Catania with the collaboration of FEPORTS, PA Pireaus, P Novara and Prometni Inst. The articles will be presented by CERTH and UA. It's foreseen that the press releases will be done at least by CCI Marseille, CCC Valencia, RDC Koper, R Liguria, CERTH and FEPORTS. The EU brochure will be coordinated by CCI Marseille with participation of 5 partners. Finally the Publication will be coordinated by CCC Valencia with participation of 4 part.	Catania -	Port Authority of Catania	FEPORTS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana I.l.c. -	1 Leaflet - 3 Newsletter - 2 Article - 12 Press Release - 1 EU Brochure - 1 Publication with multimedia CD	107,226.00 €
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	2.3 Awareness raising & sensibilisation	2013-07-01	2014-12-31	<p>Awareness raising at two levels:</p> <ul style="list-style-type: none"> • National level; Organization of “OPTIMIZEMED Capitalization Week” during which parallel events in the 5 MED countries (Spain, France, Greece, Italy and Slovenia) will take place. During the events, the e-platform and policy recommendations will be presented to all relevant stakeholders (consignees, port operators, shipping lines, productive clusters and trade entities, policy makers etc.). • European level; Cross fertilization with relevant projects, key policy making actors and bodies will take place during the Final Conference of the project <p>Realization of training seminars and technical workshops</p>	Obalno-kraska -	REGIONAL DEVELOPMENT CENTRE KOPER	<p>FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -</p>	1 Final Conference - 5 National Workshops - 1 OPTIMIZEMED Handbook	126,726.00 €
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	2.4 Policy recommendations and follow up actions	2014-09-01	2014-12-31	This phase faces the challenge of guaranteeing the realization of follow up actions for the maintenance in the future of the project's platform and services. Of major importance is also the development of roadmaps for policy actions towards the next programming period so as to support MED area at following a sustainable development model through the use of maritime and multimodal transportation - Summary establishing the mechanisms and recommendations for integrating the good practices and tools in the right policy frameworks at different levels governance.	Thessaloniki -	Centre of Research and Technology Hellas/Hellenic Institute of Transport	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -	1 OPTIMIZEMED Policy Recommendations and follow up actions report	101,335.00 €
								Sub total	398,683.00 €

Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	3.1 Project identification & analysis of existing tools	2013-07-01	2013-12-31	<p>This Activity is divided in three parts:</p> <ul style="list-style-type: none"> - Mapping of the methodologies used and data collected in each project. In case of missing data the partners should probably have to fill this gap by collecting them. - Data update. The data already collected has to be updated and enriched. The data will form the basic axis around the Med Observatory will be created and will concern: <ul style="list-style-type: none"> - Maritime routes in MED basin - Ports info - Legislation per countries - Accident repository - Trade data - Real time vessel traffic - Mapping of the existing tools. <p>Partners have to present the services of the projects so as to compare them and try to find potential synergies among tools.</p>	Osrednjeslovenska -	PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania -	1 Multisystem Services Report	105,344.00 €
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	3.2 OPTIMIZEMED e-platform establishment and development	2014-01-01	2014-09-30	Establishment of a multisystem site, accessible for a wide variety of public and private stakeholders, allowing access to the main results/tools (specific and limited applications) of the involved projects: • Development of a Med Observatory. It will solve the problem of fragmented information as regards transport and trade activity in the MED basin. An easy way for data insertion must be identified. We look for the collaboration with other MED projects working on observatories. • Design of an "intelligent" correlation of the existing services, and implement a multisystem, multilingual platform, on a single window environment. The system will take into account the possibility of extending the services to bill boards and information points.	Attiki -	Piraeus Port Authority SA	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - University of the Aegean – Research Unit - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana I.l.c. -	1 Multisystem Platform	194,162.00 €
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	3.3 Drawing up implications for future OPTIMIZEMED platform enhancements	2014-09-01	2014-12-31	The interaction with the stakeholders and the capitalization target groups along with the critical assessment of the provided services by key experts will result in the development of a report focused on further enhancements needed.	Lesvos -	University of the Aegean – Research Unit	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region - Centre of Research and Technology Hellas/Hellenic Institute of Transport - Council of Chambers of Commerce, Industry and Navigation of the Valencia Region - REGIONAL DEVELOPMENT CENTRE KOPER - Province of Novara - Chamber of Commerce & Industry of Marseille Provence - Piraeus Port Authority SA - Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building - Port Authority of Catania - PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c. -	1 Report on implications and further enhancements	128,234.00 €
								Sub total	427,740.00 €
								Total	1,114,000.00 €

1.1 Table of actions (synthesis)

	Actions	Description : What will be done by whom ? Please precise the partner in charge of monitoring the activity.	Time table : when ?	Budget
1	Creation of an e-platform including all results and tools to capitalize	Port of Piraeus with the collaboration from CERTH, FEPORTS, Prometni Institute Ljubljana, CDR KOPER and the rest of partners.	September 2014	194000
2	Establishment of a “Logistics Cluster” composed by project partners and stakeholders of the supply chain to manage the results capitalization and their sustainability	FEPORTS and Liguria Region with collaboration from University of Aegean, CERTH, Chamber of Commerce, Industry of Marseille Provence, PORT OF CATANIA and the rest of partners.	December 2014	24000
3	Creation of a stable and enduring promotion cluster of maritime security in the Mediterranean	FEPORTS and Liguria Region with collaboration from University of Aegean, CERTH, Chamber of Commerce, Industry of Marseille Provence, PORT OF CATANIA and the rest of partners.	December 2014	19000
4	Elaboration of leaflets, brochures and newsletters	Port of Catania with the collaboration of the rest of partners	December 2014	32000
5	Capitalization of OPTIMIZEMED platform (tools, databases, observatory, best practices) to other initiatives	CERTH with the collaboration of Council of Chambers of Commerce, Industry and Navigation of the Valencia Region, FEPORTS, Chamber of Commerce and Industry of Marseille Provence, Liguria Region and the rest of partners.	December 2014	5000
6	Publication of articles and newspapers	Port of Catania with the collaboration of the rest of partners	December 2014	15000
7	Organisation of National technical Workshops/events for the promotion/ capitalization of OPTIMIZEMED outputs in relation to thematic topic No1: “Improving the supply chain by using innovative IT tools”. During those events a training session of the use and main benefits of the OPTIMIZEMED platform will take place	RDC Koper with collaboration from Port of Piraeus, Chamber of Commerce and Industry of Marseille Provence, Province of Novara, FEPORTS, Chambers of Commerce, Industry and Navigation of the Valencia Region, Liguria Region and the rest of partners.	October 2014	29000

8	Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No2 : “Increasing economic & Port Activities state and prospective knowledge” During those events a training session of the use of OPTIMIZEMED platform and observatory will take place	RDC Koper with collaboration from Port of Piraeus, Chamber of Commerce and Industry of Marseille Provence, Province of Novara, FEPORTS, Chambers of Commerce, Industry and Navigation of the Valencia Region, Liguria Region and the rest of partners.	October 2014	36000
9	Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No3: “Optimizing maritime risk prevention & safety tools” During those events a training session of the OPTIMIZEMED platform will take place	RDC Koper with collaboration from Port of Piraeus, Chamber of Commerce and Industry of Marseille Provence, Province of Novara, FEPORTS, Chambers of Commerce, Industry and Navigation of the Valencia Region, Liguria Region and the rest of partners.	October 2014	36000
10	Elaboration of Cd's and videos	Port of Catania with the collaboration of the rest of partners	December 2014	34000
11	EU-level Project results capitalisation. This activity includes the organisation of a large EU Conference for capitalising the Project outputs (distribution of the OPTIMIZEMED Handbook, presentation and open training sessions to OPTIMIZEMED platform etc)	RDC Koper with collaboration from Port of Piraeus, Chamber of Commerce and Industry of Marseille Provence, Province of Novara, FEPORTS, Chambers of Commerce, Industry and Navigation of the Valencia Region, Liguria Region and the rest of partners.	December 2014	22000

1.2 Milestones

Work package 0

1.Project Budget: during the period of the proposal implementation

(2012-09-01/2012-10-31)

2.Project Working Plan: during the period of the proposal implementation

(2012-09-01/2012-10-31)

Work package 1

3.Steering Committee Meetings: 5, one every 4 months including the project start.

4.Monitoring and Evaluation Interim Reports: 3, one every 6 months.

Work package 2

5.OPTIMIZEMED Capitalization Strategy: in October 2013

6.OPTIMIZEMED Capitalization Week – 5 national events: 5 parallel events in the 5 MED countries will take place during

October 2014.

7.Final Conference: in december 2014, after the “OPTIMIZEMED Capitalization Week”

8.OPTIMIZEMED Policy recommendations and follow up actions: in December 2014.

Work package 3

1.1 multisystem services report: in December 2013, after the analysis of the selected projects to be capitalized.

2.OPTIMIZEMED multisystem platform: in September 2014.

3.Report on implications and further enhancements: in December 2014

1.3 Definition of target groups

	Actions	Target publics / groups
1	Creation of an e-platform including all results and tools to capitalize	Port Authorities Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPORT) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities Industry Associations(eg local exporters, production representatives/associations)
2	Establishment of a “Logistics Cluster” composed by project partners and stakeholders of the supply chain to manage the results capitalization and their sustainability	Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities Industry Associations(eg local exporters, production representatives/associations)
3	Creation of a stable and enduring promotion cluster of maritime security in the Mediterranean	Port Authorities Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPORT) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations
4	Elaboration of leaflets, brochures and newsletters	Port Authorities, Transport Operators, Industry Associations, Chambers of Commerce
5	Capitalisation of OPTIMIZEMED platform (tools, databases, observatory, best practices) to other initiatives	Other EU funded projects (eg KASSETTS, PPRISM, FUTUREMED etc)
6	Publication of articles and newspapers	Port Authorities, Transport Operators, Industry Associations, Chambers of Commerce

7	Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No1: "Improving the supply chain by using innovative IT tools". During those events a training sesión of the use and main benefits of the OPTIMIZEMED platform will take place	Industry Associations Chambers of Commerce Shippers Forwarders Port Authorities National Authorities (eg Ministries of Transport, Trade, Development)
8	Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No2 : "Increasing economic & Port Activities state and prospective knowledge" During those events a training sesión of the use of OPTIMIZEMED platform and observatory will take place	DG MOVE EUROSTAT Transport Working Groups Port Authorities ESPO Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations
9	Organisation of National technical Workshops/events for the promotion/ capitalisation of OPTIMIZEMED outputs in relation to thematic topic No3: "Optimizing maritime risk prevention & safety tools" During those events a training sesión of the OPTIMIZEMED platform will take place	Port Authorities Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPOR) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations
10	Elaboration of Cd's and videos	Port Authorities, Transport Operators, Industry Associations, Chambers of Commerce
11	EU-level Project results capitalisation. This activity includes the organisation of a large EU Conference for capitalising the Project outputs (distribution of the OPTIMIZEMED Handbook, presentation and open training sesiones to OPTIMIZEMED platform etc)	Public and Private European Ports organisations (eg ESPO, FEPOR) Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) Other EU funded projects (eg KASSETTS, PPRISM, FUTUREMED etc) National Port Authorities DG MOVE EUROSTAT Transport Working Groups The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations Transport operators and associations (shippers, freight forwarders etc) Chambers of Commerce Industry Associations(eg local exporters, production representatives/associations)

2. Management of the project

	Actions	Description : What will be done by whom ? Please precise the partner in charge of monitoring the activity.	Time table : when ?	Budget

1	Steering Committee and Technical Committee meetings	With the objective of checking and discussing the implementation of the project actions and expenditure plans, defining conceptual and organizational coordination of the project progress and approving the reports, several meetings will be held with the representatives of every partner and the Project Director (Steering Committee). On occasion experts will be invited to give information about the technical or scientific element necessary for the discussion on specific topics. The management of these meetings is task of the leader project.	Steering Committee and Technical Committee meetings will take place in July 2013, November 2013, March 2014, July 2014 and October 2014	120000
2	Communication	Task management communication and dissemination of project by the leader project.	Throughout the project	35000
3	Auditing activity and financial reports	Through the Project Director, the leader will steer the reporting activity about the action implementation. The LP will steer the work of every partner to collect expense documentation and fill in financials reports. The contributions will be collected by the LP to write the overall project progress report to be sent to the JTS. Auditors will carry out an expense audit every six months.	Three auditing and financial reports will take place in February 2014, August 2014 and February 2015	140000

2.1 Governance system and chart

The Lead Partner, FEPORTS, will have the general responsibility related to the management of the project, both for the advancement of the activities and for the financial flows.

This task will be carried out mainly by the work of the Project Director, who will steer all the managing aspects of the project. The organism that will have the task to decide formally on all the aspect of the project is the Steering Committee, composed by the partners and led by the LP.

There will be also a Technical Committee, that will manage the technical aspects of the project, formed by one person from each partner. When needed, some experts will be invited to take part in its meeting for deepening and discussing technical and scientific aspects, without any power of vote in the Committee.

The joint cooperation among the project partners is essential, given its capitalization. For this reason, despite having an overall coordinator for each WP, each activity involved will turn a supervisor, thereby acquiring management tasks practically all partners. The WP2 (Communication) will be co-ordinated by Liguria Region and each phase will be managed by one different partner: Liguria Region (2.1), Port of Catania (2.2), RRC Koper (2.3) and CERTH (2.4). The WP3 will be coordinated by CERTH and each phase will be managed by one different partner: Prometni Institut (3.1), Port of Piraeus (3.2) and University

of Aegean (3.3).

2.2 Lead Partner management skills and capacity to lead the project

FEPORIS has over 10 years of experience developing its activity in the port logistics environment and counts on a well known reputation by managing and capitalizing European Projects in the field of port and sea logistics, transport, environment, safety, security, etc. FEPORIS has already participated in numerous projects of interregional cooperation and in 9 MED projects with several responsibilities, specially as leader of two projects (TERCONMED and PORTA), what is a great background and confirms FEPORIS knowledge and skills to lead a project of this nature and scale. FEPORIS has also led projects such as GESINPORTS (Interreg III-C), Seatrainning (Leonardo) and participated in others projects working in the development, consulting, testing and implementation of web-based tools, carrying out the coordination of communication and managing the task of spreading knowledge (BACKGROUNDS).

3. Self evaluation of the project (by the partnership)

	Foreseen activities	What kind of evaluation : internal or external?	Time table : when ?
1	Questionnaire of satisfaction in conferences and workshops	External (people attending conferences and workshops)	Each time we organise a conference and a workshop
2	Questionnaire of pilot use for the e-platform	Internal (partners)	All the partners (specially those who have less participated in the implementation of e-platform) will evaluate it and answer a Questionnaire
3	Evaluation of design of communication tools (newsletters, leaflet, brochure, ...)	Internal (partners)	The design of each communication tool will be evaluated by all the partners

3.1 Expected results and indicators

Indicators not linked to a group

Indicator	Forecast	
Common indicators for all priorities		
European institutions involved in experimental activities (pilot activities)	Quantitative	
State administrations involved in experimental activities (pilot activities)	Quantitative	
Local and regional authorities involved in experimental activities (pilot activities)	Quantitative	

Other public and semi-public bodies involved in experimental activities (pilot activities)	Quantitative	
Private sector structures and networks involved in experimental activities (pilot activities)	Quantitative	
Third sector organisms involved in experimental activities (pilot activities)	Quantitative	
Specific partners involved in experimental activities (pilot activities)	Quantitative	
Number of communication tools developed from the following list: brochures, DVD, Cd Rom, video, guides, etc. (indicate the number)	Quantitative	35 (Communication tools)
European institutions towards which communication tools will be disseminated	Quantitative	10 (Target structures for communication tool dissemination)
State Administrations towards which communication tools will be disseminated	Quantitative	5 (Target structures for communication tool dissemination)
Local and Regional Authorities towards which communication tools will be disseminated	Quantitative	19 (Target structures for communication tool dissemination)
Other public and semi-public bodies towards which communication tools will be disseminated	Quantitative	5 (Target structures for communication tool dissemination)
Private sector towards which communication tools will be disseminated	Quantitative	25 (Target structures for communication tool dissemination)
Genreal Public towards which communication tools will be disseminated	Quantitative	
Specific partners towards which communication tools will be disseminated	Quantitative	11 (Target structures for communication tool dissemination)
Number of websites developed	Quantitative	1 (Website)
Number of connexion to the web sites	Quantitative	40 (connexions to website)
Number of data bases developed	Quantitative	3 (databases)
Number of updated on-line data bases which will remain usable even after the closure of the project	Quantitative	3 (databases)
Number of targeted communication actions carried out by the partnership from the following list: events, seminars, conferences, exhibitions, information and awareness raising campaigns, etc	Quantitative	6 (communication action)
European institutions concerned by communication actions	Quantitative	10 (Target structures for communication actions)

State Administration concerned by communication actions	Quantitative	5 (Target structures for communication actions)
Local and Regional Authorities concerned by communication actions	Quantitative	19 (Target structures for communication actions)
Other public and semi-public bodies concerned by communication actions	Quantitative	5 (Target structures for communication actions)
Private sector concerned by communication actions	Quantitative	25 (Target structures for communication actions)
General Public concerned by communication actions	Quantitative	
Specific partners concerned by communication actions	Quantitative	11 (Target structures for communication actions)
Number of projects' visits, press workshops and/or press conferences, press releases	Quantitative	12 (project's visit, press workshop, press conference, press release)
Number of articles published (press)/broadcasted (radio, television)	Quantitative	3 (articles published/broadcasted)
Specific indicators of the priority		
New networks of competent authorities/structures involving private actors	Quantitative	
Digital and on-line services for accessibility	Quantitative	1 (Transnational agreements for the new applicable services)
Monitoring systems and databases for accessibility and/or risk prevention	Quantitative	1 (Transnational agreements for the new applicable services)
Activities to promote the accessibility of islands	Quantitative	
Activities for maritime safety	Quantitative	1 (New connections for isolated areas)
Common joint plans, methodologies, tools and guidelines	Quantitative	5 (Joint implementation or working plans or strategies)

3.2 Synergies with other programmes and actions

OPTIMIZEMED stems on sharing & optimizing research results obtained in different projects developed or still running in the 2007-2013 MED Program. BACKGOUNDS, TRANSit, TERCONMED, PORTA, SECURMED+, MEMO&LOSAMEDCHEM shape this new cooperation, aiming to involve all actors in the transport sector especially in the areas of maritime activities & regional policy making for improving current situation, encouraging intermodality & transport security. Cooperation between all partners is critical to achieve success of the project, each contributing with its know-how as well as the results, pilot activities & good practices developed in these projects. In addition to the specific MED projects, several other focusing on the same thematic areas & funded under different EU cooperation programmes, that could be linked with OPTIMIZEMED have been identified. Indicative examples are: KASSETTS (Central European Programme), WATERMODE (SEE) & PPRISM (EU, FP7, led by ESPO), including related developments & dedicated IT tools in the same thematic fields (something not implemented within the ENPI). OPTIMIZEMED already contacted key partners of those projects to exploit potential cooperation & liaison

at the frame of the capitalization objective. Furthermore, all 11 partners, during the course of the project, will exploit their networks to achieve synergies with different projects&actors from the above mentioned sectors.Liaison with the FUTUREMED project (MED strategic) will be established through WP3 leader (CERTH)

3.3 Equal opportunity principle

OPTIMIZEMED is a project that respects equal opportunities for all, being in line with EU Directives and threats all consortium members in an equal and same way. It has to be noted that all members of OPTIMIZEMED are employers of equal rights and opportunities and their involvement is not based on any sort of discrimination criteria. Specifically, as regards sexual discrimination, OPTIMIZEMED itself promotes the woman participation placing them in steering roles (e.g. Mrs Ayfantopoulou from CERTH or Mrs Benito from CC of the Valencia Region) as well as in important technical roles in a field of transport and IT which was a traditionally men dominated sector. In this area, OPTIMIZEMED guarantees that no inequalities will be placed.

Besides the above, it should be noted that the countries participating in the project are signatories to different agreements established by the International Labor Organization on equal pay, discrimination (employment and occupation) and work-life balance.

4. List of deliverables (by the end of the project)

	Title	Type of content	Target public	Description	Partner in charge	Format
1	Project draft	Management of the project	Project Partnership, MED Secretariat	Form filled in, paper version sent	FEPORTS	Electronic/paper
2	Meeting Reports	Management of the project	Project Partnership	A report will be developed for the start up meeting inception and for each of the Steering Committee meetings	FEPORTS	Electronic
3	Auditing, activity and financial reports	Evaluation of the project	JTS	3 auditing reports will be carried out. In addition, every six months will be developed a report and other financial activity.	FEPORTS as leader partner and the rest of partners completing its regional progress report both for activities and expenses	Electronic/paper
4	Monitoring and Evaluation interim report	Management of the project	Project partnership	Reports on the monitoring and control of project's tasks.	FEPORTS	Electronic
5	Leaflet	Content related	Port Authorities, Transport Operators, Industry associations, Chambers of Commerce	One leaflet per country describing the objectives of OPTIMIZEMED project in national language and English using the information on the tools to capitalize.	Port Authority of Catania	Paper
6	Articles	Content related	Port Authorities, Transport Operators, Industry associations, Chambers of Commerce	"Scientific and informative articles to be published on sectorial magazines, about information on the tools to capitalize and the progress of the project."	Port Authority of Catania	Electronic/paper

7	Press releases	Content related	Port Authorities, Transport Operators, Industry associations, Chambers of Commerce	2 press releases per event (5 national workshops and 1 international conference), one before the event for describing the objectives of the workshop and one after with the results and key messages derived through it.	Port Authority of Catania	Electronic/paper
8	National workshops	Content related	"Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities Industry Associations(eg local exporters, production representatives/associations) Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPORT) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations "	One per country, Spain, France, Italy, Greece, Slovenia for the capitalization of project's results	Regional Development Centre KOPER and one partner per country	Presential
9	Newsletters	Content related	Port Authorities, Transport Operators, Industry associations, Chambers of Commerce	Newsletters describing the tools to capitalize, the projects goals and the intermediate results in each phase	Port Authority of Catania	Electronic/paper

10	Final Conference	Content related	<p>"Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities Industry Associations(eg local exporters, production representatives/associations) Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPORT) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations "</p>	<p>A transnational event about the tools to capitalize and cross fertilize project's results at a wider audience including other project's and European bodies and Organizations</p>	<p>Regional Development Centre KOPER</p>	<p>Presential</p>
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11	EU brochure	Content related	"Public and Private European Ports organisations (eg ESPO, FEPORT) Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) Other EU funded projects (eg KASSETTS, PPRISM, FUTUREMED etc) National Port Authorities DG MOVE EUROSTAT Transport Working Groups The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations Transport operators and associations (shippers, freight forwarders etc) Chambers of Commerce Industry Associations(eg local exporters, production representatives/associations) "	1 EU brochure with final recommendations and key messages of OPTIMIZEMED	Port Authority of Catania	Electronic/paper
12	Publication with multimedia CD	Content related	Port Authorities, Transport Operators, Industry associations, Chambers of Commerce	"Project publication presenting project results, guidelines, policy recommendation and follow up actions. Distributed at the final conference in paper and CD version + electronic on the web site."	Port Authority of Catania	Electronic/paper

13	Capitalization strategy report	Content related	Project partnership	<p>"A detailed report describing the project strategy for achieving project results capitalization according to the specific goals and requirements of the MED capitalization programme. Identification of target groups by thematic addressed within OPTIMIZEMED and key dissemination channels (eg initiatives, forums, networks, EU programmes etc) to be exploited for the project results capitalization. Key milestones, foreseen actions (eg workshops, conferences, targeted meetings) and material to be used (eg dedicated videos, paper material, press releases etc) "</p>	Liguria Region and FEPORTS	Electronic
14	OPTIMIZEMED Policy recommendations and follow up actions report	Content related	<p>Related European General Directories and other EU Agencies (eg Maritime Affairs and Fisheries, DG Environment, European Maritime Safety Agency (EMSA)) The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) Public and Private European Ports organisations (eg ESPO, FEPORT) Conference of peripheral and maritime regions of Europe (CRPM) State/Regional port organizations "</p>	<p>A report with proposed follow up actions for the platform's upgrading, updating and maintenance along with major policy recommendations towards the next programming period based on the experiences gained through MED project implementation and the key future priorities challenging MED area</p>	Centre of Research and Technology Hellas/Hellenic Institute of Transport	Electronic

15	Multisystem services report	Content related	Project partnership	A detailed report on the services and tools of previous MED projects that will be included in the OPTIMIZEMED platform.	Prometni Institut Ljubljana	Electronic
16	OPTIMIZEMED multisystem platform	Content related	"Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities Industry Associations(eg local exporters, production representatives/associations)"	Includes the development of OPTIMIZEMED platform that encompasses the different services and tools that have been capitalized.	Piraeus Port Authority SA	Electronic
17	Report on implications and further enhancements	Content related	Project Partnership	A report focused on the necessary enhancements of the platform and of potential future services' extension	University of the Aegean-Research Unit	Electronic
18	THE OPTIMIZEMED Handbook	Content related	"Transport operators (shippers, freight forwarders etc) Chambers of Commerce Port Authorities	The OPTIMIZEMED handbook on good practices about the exchange of information between institutions and economic operators in MED areas. The handbook will be available both in virtual and paper version and will include a multilanguage guideline of OPTIMIZEMED platform to be used by the different stakeholders categories	Centre of Research and Technology Hellas/Hellenic Institute of Transport	Electronic/paper
19	Questionnaire of satisfaction in conferences and workshops and of pilot use for the e-platform	Evaluation of the project	People attending conferences and workshops and partners (use of the pilot e-platform)	Evaluation of the satisfaction of the assistants to conferences and workshops to evaluate the success of the project and of the partners using the pilot e-platform to improve it.	Regional Development Centre KOPER	Electronic/paper

5. Time Table

Component	Phase	2012				2013				2014			
				P	P								
Work package 0: preparation costs only				P	P								
	Proposal elaboration and partnership construction			A	A								
Work package 1: Administrative and financial management of the project / coordination of the partnership								P	P	P	P	P	P
	1.1 Start Up and Steering Committee meetings							A	A	A	A	A	A
	1.2 Auditing, activity and financial reports							A	A	A	A	A	A
Work package 2: Information, awarness raising and capitalisation								P	P	P	P	P	P
	2.1 Capitalization strategy							A	A				
	2.2 Dissemination material							A	A	A	A	A	A

	2.3 Awareness raising & sensibilisation									A	A	A	A	A	A
	2.4 Policy recommendations and follow up actions													A	A
Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience										P	P	P	P	P	P
	3.1 Project identification & analysis of existing tools									A	A				
	3.2 OPTIMIZEMED e-platform establishment and development											A	A	A	
	3.3 Drawing up implications for future OPTIMIZEMED platform enhancements													A	A

6. Communication plan

OPTIMIZEMED communication plan will be developed in an early stage of the project. Recorded in a dedicated deliverable, it will reflect the project communication strategy; identify target groups, communication channels and materials to be developed for the communication/ dissemination needs of the project. A 3-layer communication policy is foreseen including a regional, national and EU database with contacts, organizations and bodies of the main target groups which will be developed by all partners. 4 communication channels will be exploited: a.presentation of the project in events/ initiatives b.project events organization (5 national workshops (1per partner country), and a large pan-European conference, mainly supported by chambers of commerce and similar bodies in each partnership region) c.exploitation of social networks (eg linkedin,facebook etc) for reaching the wide audience d.presentation to the press (press releases, project events announcements, articles etc). Communication means/ material to be used include: leaflets and brochures, newsletters, multimedia material, press releases, articles etc. The material will reach a large contacts list (1000 contacts). Important part of the respective material will be developed in the partners languages to support the regional & national communication and awareness raising. The activity will be supervised by the WP2 coordinator, Liguria Region, with a strong participation of all partners

- V - FINANCIAL SECTION

1. Funding per partner

ERDF

Name of partner	ERDF	% ERDF	Public contributor				Total	
			State	Regions and Local authorities	Other public institutions	Public total financing		
FEPORTS - Port Institute for Studies and Co-operation in the Valencian Region	113,250.00 €	75.00 %	0.00 €	0.00 €	37,750.00 €	37,750.00 €	151,000.00 €	
Centre of Research and Technology Hellas/Hellenic Institute of Transport	92,250.00 €	75.00 %	30,750.00 €	0.00 €	0.00 €	30,750.00 €	123,000.00 €	
University of the Aegean – Research Unit	67,500.00 €	75.00 %	22,500.00 €	0.00 €	0.00 €	22,500.00 €	90,000.00 €	
Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	67,500.00 €	75.00 %	0.00 €	0.00 €	22,500.00 €	22,500.00 €	90,000.00 €	
REGIONAL DEVELOPMENT CENTRE KOPER	76,500.00 €	85.00 %	0.00 €	0.00 €	13,500.00 €	13,500.00 €	90,000.00 €	
Province of Novara	60,000.00 €	75.00 %	20,000.00 €	0.00 €	0.00 €	20,000.00 €	80,000.00 €	
Chamber of Commerce & Industry of Marseille Provence	75,000.00 €	75.00 %	0.00 €	0.00 €	25,000.00 €	25,000.00 €	100,000.00 €	
Piraeus Port Authority SA	90,000.00 €	75.00 %	30,000.00 €	0.00 €	0.00 €	30,000.00 €	120,000.00 €	

Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	75,000.00 €	75.00 %	25,000.00 €	0.00 €	0.00 €	25,000.00 €	100,000.00 €	
Port Authority of Catania	60,000.00 €	75.00 %	20,000.00 €	0.00 €	0.00 €	20,000.00 €	80,000.00 €	
PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.	76,500.00 €	85.00 %	0.00 €	0.00 €	13,500.00 €	13,500.00 €	90,000.00 €	
Sub total	853,500.00 €		148,250.00 €	0.00 €	112,250.00 €	260,500.00 €	1,114,000.00 €	
Total	853,500.00 €	76.62	148,250.00 €	0.00 €	112,250.00 €	260,500.00 €	1,114,000.00 €	
Total %	76.62 %	76.62 %	56.91 %	0.00 %	43.09 %	23.38 %	100 %	

2. Origin of public funds

ERDF

Name of partner	Public contributor	Total	Legal basis			
FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	ERDF	113,250.00 €	113,250.00 €	ERDF		
	State	0.00 €				
	Regions and Local authorities	0.00 €				
	Other public institutions	37,750.00 €	37,750.00 €	FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	2012-10-30	Commitment Letter
Centre of Research and Technology Hellas/Hellenic Institute of Transport	ERDF	92,250.00 €	92,250.00 €	ERDF		
	State	30,750.00 €	30,750.00 €	Ministry of Education, Lifelong Learning and Religious Affairs	2012-10-29	Commitment Letter
	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
University of the Aegean – Research Unit	ERDF	67,500.00 €	67,500.00 €	ERDF		
	State	22,500.00 €	22,500.00 €	Ministry of Development, Competitiveness, Infrastructure, Transport and Networks	2012-10-26	Commitment Letter
	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	ERDF	67,500.00 €	67,500.00 €	ERDF		
	State	0.00 €				
	Regions and Local authorities	0.00 €				
	Other public institutions	22,500.00 €	22,500.00 €	Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	2012-10-19	Commitment Letter

REGIONAL DEVELOPMENT CENTRE KOPER	ERDF	76,500.00 €	76,500.00 €	ERDF		
	State	0.00 €				
	Regions and Local authorities	0.00 €				
	Other public institutions	13,500.00 €	13,500.00 €	REGIONAL DEVELOPMENT CENTRE KOPER	2012-10-23	Commitment Letter
Province of Novara	ERDF	60,000.00 €	60,000.00 €	ERDF		
	State	20,000.00 €	20,000.00 €	Italian Government	2012-10-26	Commitment Letter
	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
Chamber of Commerce & Industry of Marseille Provence	ERDF	75,000.00 €	75,000.00 €	ERDF		
	State	0.00 €				
	Regions and Local authorities	0.00 €				
	Other public institutions	25,000.00 €	25,000.00 €	Chamber of Commerce & Industry of Marseille Provence	2012-10-25	
Piraeus Port Authority SA	ERDF	90,000.00 €	90,000.00 €	ERDF		
	State	30,000.00 €	30,000.00 €	Hellenic Ministry of Development, Competitiveness and Shipping		
	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	ERDF	75,000.00 €	75,000.00 €	ERDF		
	State	25,000.00 €	25,000.00 €	National co-financing-Decision n. 36/2007 of the CIPE- Inter Ministerial Committee for the Economic Programming 2007-06-15 Decision n. 36/2007 of the CIPE- Inter Ministerial Committee for the Economic Programming	2012-10-30	Commitment Letter

	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
Port Authority of Catania	ERDF	60,000.00 €	60,000.00 €	ERDF		
	State	20,000.00 €	20,000.00 €	Port Authority of Catania	2012-10-26	Commitment Letter
	Regions and Local authorities	0.00 €				
	Other public institutions	0.00 €				
PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.	ERDF	76,500.00 €	76,500.00 €	ERDF		
	State	0.00 €				
	Regions and Local authorities	0.00 €				
	Other public institutions	13,500.00 €	13,500.00 €	Institute of Traffic and Transport Ljubljana l.l.c.	2012-10-29	Commitment Letter

3. Origin of other fundings

4. Budget of the working plan and the implementation phases of the project

	Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	0.00 €	150,850.00 €	152,400.00 €	166,750.00 €	470,000.00 €
Durable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Consumable goods	0.00 €	5,200.00 €	1,300.00 €	1,100.00 €	7,600.00 €
Travel	0.00 €	46,500.00 €	34,000.00 €	16,709.00 €	97,209.00 €
Services (except external expertise)	0.00 €	15,000.00 €	3,500.00 €	23,500.00 €	42,000.00 €
External expertise	0.00 €	57,200.00 €	67,500.00 €	204,800.00 €	329,500.00 €
Promotion, information and publication	0.00 €	0.00 €	123,600.00 €	0.00 €	123,600.00 €
Overheads	0.00 €	12,827.00 €	16,383.00 €	14,881.00 €	44,091.00 €

Other	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Total	0.00 €	287,577.00 €	398,683.00 €	427,740.00 €	1,114,000.00 €

5. Detail of the expenditures foreseen for each partner

FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	46,000.00 €	19,300.00 €	21,700.00 €	87,000.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,000.00 €	3,000.00 €	1,000.00 €	8,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	6,000.00 €	2,000.00 €	2,000.00 €	10,000.00 €
External expertise	External expertise	0.00 €	6,000.00 €	4,000.00 €	22,700.00 €	32,700.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	9,500.00 €	0.00 €	9,500.00 €
Overheads	Overheads	0.00 €	1,900.00 €	1,000.00 €	900.00 €	3,800.00 €
	Total	0.00 €	63,900.00 €	38,800.00 €	48,300.00 €	151,000.00 €

Centre of Research and Technology Hellas/Hellenic Institute of Transport

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	10,850.00 €	14,000.00 €	37,850.00 €	62,700.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,500.00 €	3,000.00 €	2,709.00 €	10,209.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	1,000.00 €	1,500.00 €	3,500.00 €	6,000.00 €
External expertise	External expertise	0.00 €	3,700.00 €	6,000.00 €	20,300.00 €	30,000.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	7,000.00 €	0.00 €	7,000.00 €
Overheads	Overheads	0.00 €	1,227.00 €	1,583.00 €	4,281.00 €	7,091.00 €
	Total	0.00 €	21,277.00 €	33,083.00 €	68,640.00 €	123,000.00 €

University of the Aegean – Research Unit

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	8,000.00 €	13,000.00 €	15,000.00 €	36,000.00 €
Consumable goods	Consumable goods	0.00 €	2,600.00 €	1,300.00 €	1,100.00 €	5,000.00 €
Travel	Travel	0.00 €	5,000.00 €	2,000.00 €	2,000.00 €	9,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
External expertise	External expertise	0.00 €	0.00 €	7,500.00 €	23,200.00 €	30,700.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	2,000.00 €	0.00 €	2,000.00 €
Overheads	Overheads	0.00 €	1,700.00 €	3,200.00 €	2,400.00 €	7,300.00 €
	Total	0.00 €	17,300.00 €	29,000.00 €	43,700.00 €	90,000.00 €

Council of Chambers of Commerce, Industry and Navigation of the Valencia Region

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	11,100.00 €	19,300.00 €	9,300.00 €	39,700.00 €
Consumable goods	Consumable goods	0.00 €	1,300.00 €	0.00 €	0.00 €	1,300.00 €
Travel	Travel	0.00 €	4,000.00 €	3,000.00 €	1,000.00 €	8,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	1,000.00 €	0.00 €	0.00 €	1,000.00 €
External expertise	External expertise	0.00 €	5,000.00 €	3,700.00 €	10,300.00 €	19,000.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	16,800.00 €	0.00 €	16,800.00 €
Overheads	Overheads	0.00 €	1,300.00 €	2,200.00 €	700.00 €	4,200.00 €
	Total	0.00 €	23,700.00 €	45,000.00 €	21,300.00 €	90,000.00 €

REGIONAL DEVELOPMENT CENTRE KOPER

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	12,000.00 €	13,000.00 €	11,000.00 €	36,000.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €

Travel	Travel	0.00 €	4,000.00 €	4,000.00 €	1,000.00 €	9,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	1,000.00 €	0.00 €	4,000.00 €	5,000.00 €
External expertise	External expertise	0.00 €	5,000.00 €	5,000.00 €	16,000.00 €	26,000.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	10,000.00 €	0.00 €	10,000.00 €
Overheads	Overheads	0.00 €	1,300.00 €	900.00 €	1,800.00 €	4,000.00 €
	Total	0.00 €	23,300.00 €	32,900.00 €	33,800.00 €	90,000.00 €

Province of Novara

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awarness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	9,300.00 €	9,600.00 €	7,500.00 €	26,400.00 €
Consumable goods	Consumable goods	0.00 €	1,300.00 €	0.00 €	0.00 €	1,300.00 €
Travel	Travel	0.00 €	4,000.00 €	2,000.00 €	2,000.00 €	8,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	0.00 €	0.00 €	2,000.00 €	2,000.00 €
External expertise	External expertise	0.00 €	5,000.00 €	4,000.00 €	15,500.00 €	24,500.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	13,300.00 €	0.00 €	13,300.00 €
Overheads	Overheads	0.00 €	1,500.00 €	1,700.00 €	1,300.00 €	4,500.00 €
	Total	0.00 €	21,100.00 €	30,600.00 €	28,300.00 €	80,000.00 €

Chamber of Commerce & Industry of Marseille Provence

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awarness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	13,000.00 €	18,000.00 €	9,000.00 €	40,000.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,000.00 €	4,000.00 €	1,000.00 €	9,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	1,000.00 €	0.00 €	2,500.00 €	3,500.00 €
External expertise	External expertise	0.00 €	5,000.00 €	9,500.00 €	11,800.00 €	26,300.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	16,500.00 €	0.00 €	16,500.00 €
Overheads	Overheads	0.00 €	1,300.00 €	2,600.00 €	800.00 €	4,700.00 €

	Total	0.00 €	24,300.00 €	50,600.00 €	25,100.00 €	100,000.00 €
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Piraeus Port Authority SA

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awarness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	13,000.00 €	13,000.00 €	18,000.00 €	44,000.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,000.00 €	4,000.00 €	1,000.00 €	9,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	1,000.00 €	0.00 €	3,000.00 €	4,000.00 €
External expertise	External expertise	0.00 €	5,000.00 €	5,000.00 €	43,000.00 €	53,000.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	10,000.00 €	0.00 €	10,000.00 €
Overheads	Overheads	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
	Total	0.00 €	23,000.00 €	32,000.00 €	65,000.00 €	120,000.00 €

Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awarness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	2,500.00 €	11,500.00 €	3,500.00 €	17,500.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,000.00 €	3,000.00 €	2,000.00 €	9,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	2,000.00 €	0.00 €	2,000.00 €	4,000.00 €
External expertise	External expertise	0.00 €	15,500.00 €	10,000.00 €	26,000.00 €	51,500.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	18,000.00 €	0.00 €	18,000.00 €
Overheads	Overheads	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
	Total	0.00 €	24,000.00 €	42,500.00 €	33,500.00 €	100,000.00 €

Port Authority of Catania

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	9,600.00 €	6,300.00 €	4,100.00 €	20,000.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	5,000.00 €	4,000.00 €	1,000.00 €	10,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	0.00 €	0.00 €	2,500.00 €	2,500.00 €
External expertise	External expertise	0.00 €	7,000.00 €	11,800.00 €	14,000.00 €	32,800.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	11,000.00 €	0.00 €	11,000.00 €
Overheads	Overheads	0.00 €	1,300.00 €	1,700.00 €	700.00 €	3,700.00 €
	Total	0.00 €	22,900.00 €	34,800.00 €	22,300.00 €	80,000.00 €

PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.

		Work package 0: preparation costs only	Work package 1: Administrative and financial management of the project / coordination of the partnership	Work package 2: Information, awareness raising and capitalisation	Work package 3: Improving the project results and best practices by using innovative IT tools & sharing experience	Total
Staff costs	Staff costs	0.00 €	15,500.00 €	15,400.00 €	29,800.00 €	60,700.00 €
Consumable goods	Consumable goods	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €
Travel	Travel	0.00 €	4,000.00 €	2,000.00 €	2,000.00 €	8,000.00 €
Services (except external expertise)	Services (except external expertise)	0.00 €	2,000.00 €	0.00 €	2,000.00 €	4,000.00 €
External expertise	External expertise	0.00 €	0.00 €	1,000.00 €	2,000.00 €	3,000.00 €
Promotion, information and publication	Promotion, information and publication	0.00 €	0.00 €	9,500.00 €	0.00 €	9,500.00 €
Overheads	Overheads	0.00 €	1,300.00 €	1,500.00 €	2,000.00 €	4,800.00 €
	Total	0.00 €	22,800.00 €	29,400.00 €	37,800.00 €	90,000.00 €

6. Detail of the categories of expenditures and justification

Expenditure category	Subcategories	Total
Staff costs	Staff costs	470,000.00 €
	Total	470,000.00 €
Durable goods		
Consumable goods	Consumable goods	7,600.00 €

	Total	7,600.00 €
Travel	Travel	97,209.00 €
	Total	97,209.00 €
Services (except external expertise)	Services (except external expertise)	42,000.00 €
	Total	42,000.00 €
External expertise	External expertise	329,500.00 €
	Total	329,500.00 €
Promotion, information and publication	Promotion, information and publication	123,600.00 €
	Total	123,600.00 €
Overheads	Overheads	44,091.00 €
	Total	44,091.00 €
Other		
	Global budget	1,114,000.00 €

7. Share of total costs per partner and per year (in euro)

Name of partner	2012	2013	2014	Total	%
FEPORIS - Port Institute for Studies and Co-operation in the Valencian Region	0.00 €	45,200.00 €	105,800.00 €	151,000.00 €	13.55 %
Centre of Research and Technology Hellas/Hellenic Institute of Transport	0.00 €	32,100.00 €	90,900.00 €	123,000.00 €	11.04 %
University of the Aegean – Research Unit	0.00 €	26,500.00 €	63,500.00 €	90,000.00 €	8.08 %
Council of Chambers of Commerce, Industry and Navigation of the Valencia Region	0.00 €	22,200.00 €	67,800.00 €	90,000.00 €	8.08 %
REGIONAL DEVELOPMENT CENTRE KOPER	0.00 €	23,700.00 €	66,300.00 €	90,000.00 €	8.08 %
Province of Novara	0.00 €	22,100.00 €	57,900.00 €	80,000.00 €	7.18 %
Chamber of Commerce & Industry of Marseille Provence	0.00 €	29,300.00 €	70,700.00 €	100,000.00 €	8.98 %
Piraeus Port Authority SA	0.00 €	24,000.00 €	96,000.00 €	120,000.00 €	10.77 %
Liguria Region - Department of Regional Programs, Ports, Transports, Public Works and Building	0.00 €	30,000.00 €	70,000.00 €	100,000.00 €	8.98 %
Port Authority of Catania	0.00 €	23,700.00 €	56,300.00 €	80,000.00 €	7.18 %

PROMETNI INSTITUT LJUBLJANA d.o.o. - Institute of Traffic and Transport Ljubljana l.l.c.	0.00 €	23,700.00 €	66,300.00 €	90,000.00 €	8.08 %
Total	0.00 €	302,500.00 €	811,500.00 €	1,114,000.00 €	100 %
%	0.00 %	27.15 %	72.85 %	100 %	-

- VI - ANNEX - Administrative conformity

1. Administrative conditions

Question	YES	NO	Comment
The application has been filled and submitted via the IT tool of the Program, PRESAGE CTE ?	X		
The application has been provided in English or in French and the sections to be filled in in double language have been respected (short description , summary and theme of the project)	X		
The complete application has been sent in paper version before the deadline. Has the application been signed in original?	X		
The submitted paper version of the application includes the original hand signed commitment letters of each partner taking part to the proposed operation (except flexibility), Lead Partner included. When necessary the application also includes all the required annexes duly signed and stamped (cf. call text) .	X		
The application takes into account the competition rules (State aid / minimis), public procurement and other national and community rules (models to be completed).	X		

2. Partnership

Question	YES	NO	Comment
The partnership includes partners from at least five EU countries from the eligible area of the Med programme	X		
The Lead Partner must be a public authority or a public body or a body governed by public law (according to the definition of the Directive 2004/18/CE) . The Lead partner must be physically based in the area eligible to the MED programme.	X		
No partner must concentrate more than 40% of total eligible budget of the project (ERDF + public national co-financing + possibly IPA budget)	X		
No country must concentrate more than 50% of the total eligible budget of the project (ERDF + public national co-financing + possibly IPA budget)	X		

3. Identification of the project

Question	YES	NO	Comment
The operational phase of projects do not exceed 18 months (preparation phase excluded) and it must finish within June 30th, 2015 at the latest	X		
ERDF allocation to the project must be between 300 000,00 and 1M€	X		

4. Financial statements

Question	YES	NO	Comment
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The ERDF/IPA contribution foreseen in the draft proposal and in the application must not exceed the maximum rate allowed at State level with reference to the foreseen national public counterpart	X		
Overheads must not exceed 7% of the total eligible budget of the project ERDF plus national public cofinancing (ERDF + public national co-financing + possibly IPA budget)	X		
The commitment letter of each partner (Lead partner included) specifies the precise TOTAL amount of the public national co-financing corresponding to the total ERDF/IPA amount requested with the application form	X		